

## Exhibit 300: Capital Asset Summary

### Part I: Summary Information And Justification (All Capital Assets)

#### Section A: Overview & Summary Information

**Date Investment First Submitted:** 2009-06-30  
**Date of Last Change to Activities:**  
**Investment Auto Submission Date:** 2012-02-24  
**Date of Last Investment Detail Update:** 2012-02-24  
**Date of Last Exhibit 300A Update:** 2012-08-15  
**Date of Last Revision:** 2012-08-15

**Agency:** 010 - Department of the Interior      **Bureau:** 04 - Bureau of Land Management

**Investment Part Code:** 01

**Investment Category:** 00 - Agency Investments

**1. Name of this Investment:** BLM - Collections and Billings System (CBS)

**2. Unique Investment Identifier (Ull):** 010-000000094

#### Section B: Investment Detail

- 1. Provide a brief summary of the investment, including a brief description of the related benefit to the mission delivery and management support areas, and the primary beneficiary(ies) of the investment. Include an explanation of any dependencies between this investment and other investments.**

Collections and Billings System (CBS) is an automated system that was implemented in FY 2000 to provide BLM managers and staff with accurate and timely information on collections and receipts. The funds that used to be accounted for manually are now put under accounting control at the time of receipt providing a complete, detailed audit trail. CBS has fully automated hundreds of manual or partially automated labor-intensive processes in the field saving BLM over \$4.6 million in FY 2010. CBS has helped BLM to obtain unqualified audit opinions by providing accountability of funds, security of information, separation of duties, and audit trails of all transactions. CBS design is user and business driven with easily adaptive functionality. BLM management routinely uses CBS reports to make business decisions related to planning, process and systems analysis, cost determination, and risk assessments. CBS has improved BLMs ability to quickly respond to financial legislation and reporting requirements, while adding payment options (cash, credit card, or check) for customers. CBS continues to make enhancements with each new FBMS deployment and interface with additional resource systems as required. CBS has an interdependent relationship with FBMS, Pay.gov, Vantiv Bank, and BLM land resource systems, including Lease and Realty Authorization Module (LRAM), Rangeland Administration System (RAS), Recreation Management Information System (RMIS), Automated Inventory Management System (AIMS), Alaska Land Information System (ALIS), Mining Claims Adjudication (MCII), Legacy Rehost

2000 (LR2K), Paria Canyon Wilderness Permit System (Paria), Aravaipa Canyon Wilderness Permit System (Aravaipa), and Lower Deschutes River Permit System (Boater Pass). BPS was designed to track the budget planning cycle more efficiently from the identification of needs and opportunities through project identification and the final budget approval. The system serves as the primary source used by BLM's Budget Office and Washington Office program staffs to prepare budget and performance planning documents to be used across BLM. After FBMS deployment, 3 MIS subsystems (Performance & Workload Measures System, Automated Inventory Management System (AIMS), and Leasing) continued to operate fully. The other MIS subsystems are maintained due to the seven year requirement for the preservation and retrieval of historic data.

**2. How does this investment close in part or in whole any identified performance gap in support of the mission delivery and management support areas? Include an assessment of the program impact if this investment isn't fully funded.**

CBS has accelerated the availability of funds to BLM and the Treasury and eliminated duplicate data entry. Before implementation, the average time for a payment collected in a field office to be deposited in the bank was two weeks. Receipts were manually entered at the field office, mailed to the Business Services Division and input into FFS, now FBMS, and other resource systems. Now, data is input by the field office and transmitted electronically to FBMS and the appropriate resource system by the next day. It provides a complete automated billing process that allows the field offices to track different bill types (Accounts Receivable, Advance Bills, and Courtesy Statements) and generate timely demand letters, thus eliminating the need for the field to keep cuff records. Now the actions that could be billed under the different bill types are standardized. The powerful reporting capabilities of CBS provide management (WO, NOC, SOs and FOs) with critical information (collections deposited, unpaid bills, and specific program collections) for easy analysis and quick action. Whereas, the major reports from various accounting systems are only generated for the field on a monthly basis and at a higher level. CBS has tightened security at all levels through role-based access and separation of duties. CBS has directly contributed to fraud detection/prevention across the organization through traceability of funds that was not possible through the manual/paper process. It has also become a valuable source of information during fraud related investigations. With program specific automatic late fees, BLM can track and apply late fees more accurately, thereby enforcing policy in this area. Some of CBS interfaces/accounts provide the general public with easy options to purchase certain BLM products over the internet, by phone, or mail with guaranteed payments by credit card. BLM users can easily process these transactions through CBS to generate the receipts and financial information for FBMS. In 2011, 98.51 percent of transaction data was available to all users bureau-wide within 24 hours. Prior to CBS, financial data was not available for weeks. If the project is not fully funded, the BLM Business Services Division would cease all new development, O&M changes would be limited, and the ability to meet the requirements of new Congressional legislation and the FBMS D7 blueprinting would be difficult.

**3. Provide a list of this investment's accomplishments in the prior year (PY), including projects or useful components/project segments completed, new functionality added, or operational efficiency achieved.**

This year, the following accomplishments were made to systems under the CBS umbrella: Moved CBS development, training, test and production to new Sun T5240 server hardware.

We also upgraded to version 11.5 of Informix, Converted CBS reports from Brio 6 to Hyperion 9, Moved the PMDS to new Sun T5240 server hardware, converted the frontend to version 9.01 of ColdFusion and converted PMDS reports from Brio 6 to Hyperion 9, Moved the AIMS to new Sun T5240 hardware, converted the frontend to version 9.01 of ColdFusion and converted AIMS reports from Brio 6 to Hyperion 9, Converted BPS to new Sun T5240 server hardware, converted the frontend to version 9.01 of ColdFusion and converted BPS reports from Brio 6 to Hyperion 9, Decommissioned the old CBS Sun E10K server hardware, Interfaced CBS with FBMS D6 deployment, Completed the TSIS Functional Requirements and began working on the TSIS Technical design.

**4. Provide a list of planned accomplishments for current year (CY) and budget year (BY).**

Plans for the following FY 2012 and FY 2013: Continue operations and maintenance, Complete the TSIS interface, Complete the AFMSS interface, Create an interface to Treasury's TRS system, Create an interface to Treasury's Paper Check Conversion, Reactivate the ALIS interface with Alaska, Create a Payment Portal for paying CBS and other bills on-line, Continue to modify CBS for each FBMS deployment, Analyze alternatives to the Prolifics/Panther frontend source code. Based on the FY 2010 Operational Analysis of CBS, our recommendation is to continue with development, operations and maintenance activities. This system is deemed critical and a business essential system of the BLM, and will continue to annually process hundreds of millions of dollars in transactions, even with the deployment of the FBMS. In the future, new interface developments and enhancements with other major BLM programs and systems will likely be necessary to keep up with the Department's and BLM's Strategic Plan's, Goals, and E-Government initiatives.

**5. Provide the date of the Charter establishing the required Integrated Program Team (IPT) for this investment. An IPT must always include, but is not limited to: a qualified fully-dedicated IT program manager, a contract specialist, an information technology specialist, a security specialist and a business process owner before OMB will approve this program investment budget. IT Program Manager, Business Process Owner and Contract Specialist must be Government Employees.**

2009-01-23

## Section C: Summary of Funding (Budget Authority for Capital Assets)

1.

Table I.C.1 Summary of Funding

|  | PY-1<br>&<br>Prior | PY<br>2011 | CY<br>2012 | BY<br>2013 |
|--|--------------------|------------|------------|------------|
| Planning Costs:  | \$0.0              | \$0.0      | \$0.0      | \$0.0      |
| DME (Excluding Planning) Costs:                            | \$0.0              | \$0.0      | \$0.0      | \$0.0      |
| DME (Including Planning) Govt. FTEs:                       | \$0.0              | \$0.0      | \$0.0      | \$0.0      |
| Sub-Total DME (Including Govt. FTE):                       | 0                  | 0          | 0          | 0          |
| O & M Costs:   | \$28.7             | \$1.1      | \$1.2      | \$1.0      |
| O & M Govt. FTEs:  | \$7.4              | \$1.0      | \$1.2      | \$1.1      |
| Sub-Total O & M Costs (Including Govt. FTE):               | \$36.1             | \$2.1      | \$2.4      | \$2.1      |
| Total Cost (Including Govt. FTE):                          | \$36.1             | \$2.1      | \$2.4      | \$2.1      |
| Total Govt. FTE costs:                                     | \$7.4              | \$1.0      | \$1.2      | \$1.1      |
| # of FTE rep by costs:                                     | 9                  | 9          | 9          | 9          |
|  |                    |            |            |            |
| Total change from prior year final President's Budget (\$) |                    | \$0.0      | \$0.0      |            |
| Total change from prior year final President's Budget (%)  |                    | -0.30%     | 0.00%      |            |

**2. If the funding levels have changed from the FY 2012 President's Budget request for PY or CY, briefly explain those changes:**

Yes- (\$227K)-The Collections and Billings System, Management Information System and the Budget Planning System were under one umbrella called the WO800 Financial Systems, and beginning in FY 2011 the systems are being split into separate investments. 7/2011 - Investments recombined and \$227K added back to June Investment Profile.

## Section D: Acquisition/Contract Strategy (All Capital Assets)

Table I.D.1 Contracts and Acquisition Strategy

| Contract Type | EVM Required | Contracting Agency ID                            | Procurement Instrument Identifier (PIID) | Indefinite Delivery Vehicle (IDV) Reference ID | IDV Agency ID | Solicitation ID | Ultimate Contract Value (\$M) | Type | PBSA ? | Effective Date | Actual or Expected End Date |
|---------------|--------------|--|--|--|---------------|-----------------|-------------------------------|------|--------|----------------|-----------------------------|
| Awarded       |              | <a href="#">INL10PD0451</a><br><a href="#">2</a> | INL10PC00595                             | 1422   |               |                 |                               |      |        |                |                             |

**2. If earned value is not required or will not be a contract requirement for any of the contracts or task orders above, explain why:**

NOTE: For the support of this system, there are prior contracts that have been closed, and there will be future contracts competed. The sum of the total values of the contracts differs from the summary of spending table also because some contracts scope spans multiple projects.

Exhibit 300B: Performance Measurement Report

Section A: General Information

Date of Last Change to Activities:

Section B: Project Execution Data

| Table II.B.1 Projects |              |                     |                    |                         |                              |
|-----------------------|--------------|---------------------|--------------------|-------------------------|------------------------------|
| Project ID            | Project Name | Project Description | Project Start Date | Project Completion Date | Project Lifecycle Cost (\$M) |
| NONE                  |              |                     |                    |                         |                              |

| Activity Summary   |      |  |                                       |                                 |                      |                   |                          |                     |
|--|------|--|---------------------------------------|---------------------------------|----------------------|-------------------|--------------------------|---------------------|
| Roll-up of Information Provided in Lowest Level Child Activities |      |  |                                       |                                 |                      |                   |                          |                     |
| Project ID   | Name | Total Cost of Project Activities (\$M) | End Point Schedule Variance (in days) | End Point Schedule Variance (%) | Cost Variance (\$M ) | Cost Variance (%) | Total Planned Cost (\$M) | Count of Activities |
| NONE   |      |  |                                       |                                 |                      |                   |                          |                     |

| Key Deliverables |               |             |                         |                           |                        |                    |                              |                       |
|------------------|---------------|-------------|-------------------------|---------------------------|------------------------|--------------------|------------------------------|-----------------------|
| Project Name     | Activity Name | Description | Planned Completion Date | Projected Completion Date | Actual Completion Date | Duration (in days) | Schedule Variance (in days ) | Schedule Variance (%) |
| NONE             |               |             |                         |                           |                        |                    |                              |                       |

## Section C: Operational Data

Table II.C.1 Performance Metrics

| Metric Description  | Unit of Measure  | FEA Performance Measurement Category Mapping                      | Measurement Condition | Baseline   | Target for PY | Actual for PY | Target for CY | Reporting Frequency |
|---|------------------|---|-----------------------|------------|---------------|---------------|---------------|---------------------|
| Increase percentage of users that are satisfied with the system overall.                                      | Percentage point | Customer Results - Customer Benefit                               | Over target           | 84.000000  | 84.800000     | 89.000000     | 84.800000     | Semi-Annual         |
| Increase percentage of financial transaction data available within 24 hours to facilitate business decisions. | Percentage point | Mission and Business Results - Management of Government Resources | Over target           | 98.000000  | 98.400000     | 98.490000     | 98.400000     | Semi-Annual         |
| Maintain 100% unqualified audit opinion for accouts receivable.   | Percentage point | Process and Activities - Financial                                | Over target           | 100.000000 | 100.000000    | 100.000000    | 100.000000    | Semi-Annual         |
| Maintain the percentage of time the system is available.  | Percentage point | Technology - Reliability and Availability                         | Over target           | 98.000000  | 98.500000     | 98.440000     | 98.500000     | Semi-Annual         |
| Have monthly Reports avaialble by the 2nd day of the following month  | Percentage point | Technology - Reliability and Availability                         | Over target           | 95.000000  | 95.000000     | 95.000000     | 95.000000     | Monthly             |